***ANNUAL PRODUCTIVITY & INNOVATION CONFERENCE AND EXPOSITION* (APIC) 2018**

**KONVENSYEN *TEAM EXCELLENCE* PERINGKAT KEBANGSAAN (NTEx) 2018**

**SILA GUNA HURUF BESAR**

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| **1. ORGANISASI** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nama organisasi dan alamat surat menyurat: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Saiz Syarikat : (Sila tandakan “ √ “)** | | | | | | | | | | | | | | | | | | | | | | | **Pegawai Yang Bertanggungjawab Bagi Urusan Pembayaran (Billing)**: | | | | | | | | | | | | | |
|  | **MN** | |  | |  | **BIG** | | |  | |  | **Awam: N / P** | | | |  | **PKSM:**  **S / K / M** | | |  | |  | Nama Penyelaras Kewangan: | | | | | | | | | | | | | |
| ***MN*** *– Multinasional*  ***BIG*** *– Besar / GLC*  ***Awam (N)*** *– Awam (Negeri)*  ***Awam (P)*** *– Awam (Persekutuan)*  ***PKSM – Perusahaan Kecil, Sederhana dan Mikro***  ***(S –*** *Sederhana,* ***K*** *– Kecil,* ***M –*** *Mikro)* | | | | | | | | | | | | | | | | | | | | | | | Alamat Pembayar; | | | | | | | | | | | | | |
| Cop Kewangan  Email Penyelaras Kewangan:  ................................................................................................ | | | | | | | | | | | | | |
| **2. SEKTOR INDUSTRI** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 01 – Elektrik dan Eletronik | | | | | | | | | |  | | 05 – Pelancongan | | | | | | | | | | | | |  | |  | 09 - Agro-Makanan | | | | | | | | |
| 02 – Kimia dan Produk Kimia | | | | | | | | | |  | | 06 – Teknologi, Maklumat, & Komunikasi | | | | | | | | | | | | |  | |  | 10 – Lain-lain (sila nyatakan) | | | | | | | | |
| 03 – Mesin dan Peralatan | | | | | | | | | |  | | 07 – Perkhidmatan Profesional | | | | | | | | | | | | |  | |  | ……………………... | | | | | | | | |
| 04 – Peruncitan dan F&B | | | | | | | | | |  | | 08 – Penjagaan Kesihatan Swasta | | | | | | | | | | | | | | |  |  | | | | | | | | |
| **3. PEGAWAI YANG BERTANGGUNGJAWAB BAGI URUSAN PENDAFTARAN PEMERHATI** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Pegawai dihubungi** : …………………………………………………………………………… | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Pengesahan (Cop Organisasi) : | | | | |
| E-mel : ………………………………...………………………………………….  No. Telefon (H/P) : ………………………………. No. Telefon (O): ……………………. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | |
| Tandatangan : …………………………………………… Tarikh : ………………..… | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | |
| **4. SENARAI NAMA PEMERHATI :** | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | |

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| **Bil** | **Nama Peserta** | **\*Jawatan** | | | **Umur** | | | | **\*\*Pilihan Hari &**  **Majlis Anugerah (MA)** | | | | **Yuran**  **(RM)** |
| **M** | **S** | **E** | **<25** | **26-35** | **36-45** | **>46** | **13hb** | **14hb** | **15hb** | **MA** |
| 1. |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 12. |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Jumlah (RM)** | | | | | | | | | | | | |  |

***\*Jawatan****:* ***M*** *= Pengurusan,* ***S*** *= Penyelia,* ***E*** *= Pekerja*

Muka 1/2

**Maklumat Penting:**

1. Yuran pendaftaran bagi **PEMERHATI** adalah **RM550.00 seorang/sehari** manakala yuran **MAJLIS MALAM ANUGERAH** adalah **RM200.00 seorang**. Tempat bagi Majlis Malam Anugerah ini adalah terhad dan tertakluk kepada *First Come First Serve*.
2. Semua penyertaan hanya akan disahkan **selepas pembayaran** dibuat. Bayaran boleh dibuat melalui **Pesanan Kerajaan (LO) / Cek / Bank Draf** kepada **Perbadanan Produktiviti Malaysia, Akaun Maybank Islamic No.: 5641 6443 8566.**
3. Tarikh akhir pendaftaran penyertaan adalah pada **15 Oktober 2018 (Isnin)**, manakala pembayaranperlu dilaksanakan sebelum **1 NOVEMBER 2018 (KHAMIS)**.
4. Kumpulan/organisasi yang mempunyai **PEMBAYARAN TERTUNGGAK** dengan MPC bagi program yang telah dihadiri perlu dijelaskan terlebih dahulu sebelum diterima bagi menyertai konvensyen ini.
5. Penjadualan persembahn kumpulan adalah tertakluk kepada sekretariat Konvensyen.
6. Pemegang kad ***P&I Associate Membership*** tidak ditawarkan diskaun bagi program Konvensyen.
7. Pembatalan penyertaan hendaklah dibuat secara bertulis kepada Sekretariat APIC 2018 dalam tempoh dua (2) minggu **(1 November 2018)** sebelum tarikh konvensyen. Jika melebihi tempoh tersebut, bayaran penuh akan dikenakan.
8. Sila kembalikan borang pendaftaran kepada Sekretariat APIC 2018 seperti di bawah melalui email atau faks **(03-7955 1824)** :
9. **Mohd Khairul Nazir Nawi** [**khairul@mpc.gov.my**](mailto:khairul@mpc.gov.my)
10. **Nik Haneez Amizan Nik Rosdi** [**nikhaneez@mpc.gov.my**](mailto:nikhaneez@mpc.gov.my)
11. **Afiqah Liyana Abd Razak** [**afiqahliyana@mpc.gov.my**](mailto:afiqahliyana@mpc.gov.my)
12. **Norliza Rosli** [**norlizar@mpc.gov.my**](mailto:norlizar@mpc.gov.my)

Muka 2/2